



Application Instructions for JLI Trust Fund Grants

What is the Junior League of Indianapolis?

Mission Statement

The Junior League of Indianapolis is an organization of women committed to promoting voluntarism, developing the potential of women, and improving the community through the effective action and leadership of trained volunteers. Its purpose is exclusively educational and charitable.

Current Strategic Issue

Within the JLI's broad focus to support the health and education of children and their families, the JLI has identified a current strategic issue. This current issue is preparing students for academic success.

2019-2020 Trust Fund Grants

In 2012, the Junior League Trust Fund and the Anne Collett Hensley Memorial Fund and the Emily Kathryn Gilroy Memorial Fund account was officially transferred to the Junior League of Indianapolis to be housed in the Junior League of Indianapolis Endowment. **The Trust Fund account will continue to fulfill the purposes of the original agreement, to serve mentally and/or physically disabled children in Marion County.** Grant awards will be determined by a committee of members of the Junior League of Indianapolis.

Please keep the following in mind in applying for assistance:

Trust Fund recipients receive **funding only**. Please see the JLI website for more details if your organization would like to apply to become a Community Project that involves a partnership between the JLI and another nonprofit organization, with the JLI providing both funding and trained volunteers to the partnering organization.

Additional Information about Trust Fund Grants

Eligibility

1. Funded initiatives or projects must serve mentally and/or physically disabled children.
2. TFG applicants must be located in and serve a constituency in Marion County.
3. Financially sound nonprofit organization classified as 501c(3) organizations

Application Format

The Grants Committee is providing applications with the option of requesting funding up to \$5,000 for a program or project.

Applications must be submitted on the required application form. Please include all requested items and answer ALL of the questions on the application. The application must be submitted in PDF format by email to grants@jlindy.org and place "2020 TFG Application" in the subject line. The attachment and required documentation must also be in PDF format and attached to the same email.

Do not submit additional cover letters, marketing materials, brochures, videos or any materials other than those requested should be provided. Any additional materials provided will be discarded immediately.

Review and Notification of Awards

The Grants Committee will select the organizations to be awarded funding. Notification will be sent to ALL applicants by April 24, 2020.

Mid-Year & Final Reports

Applicants who receive funding must agree to submit both a mid-year report and final report. The mid-year report consists of a short paragraph updating the JLI on the status, progress, and impact that the received grant had on your organization and is due by **October 1, 2020**. All organizations receiving support must submit a Final Grant Report that will be provided with the grant agreement and is due to the JLI by **February 1, 2021**. If the program or initiative is completed by October 1, 2020, the final grant report can be submitted at that time.

*Applicants will not be permitted to apply for future funding from the Junior League of Indianapolis If Mid-Year and Final Reports are not received.

The Junior League of Indianapolis also reserves the right to visit grant recipients' organizations to view the status, progress and impact of the received grant in an in-person visit by a member(s) of the Grants Committee of the Junior League of Indianapolis.

Application Checklist

Trust Fund Grant Submission Checklist

All materials and attachments must be submitted in PDF format and attached to a single email. We prefer that all organizations submit your applications and all required documentation in one PDF and/or in an editable version of Adobe Acrobat.

Required Documentation

- ☐ Completed Application – signed by the Executive Director
- ☐ List of recognition opportunities available for the JLI by your organization (1 page attachment)
- ☐ List of current Board of Directors and/or Advisory Board
- ☐ Copy of 501(3)(c) IRS Determination Letter
- ☐ Most recent audited financial statement, and the most recent 990 if available
- ☐ Most recent annual report in attachment form or provide a link.

COMPLETED APPLICATIONS SHOULD BE SUBMITTED:

By 5:00pm on March 20, 2020 by email to grants@jlindy.org and include "2020 TFG Application" in the subject line

Application and required documentation must be saved and attached as 1 PDF

INCOMPLETE OR LATE APPLICATIONS WILL NOT BE CONSIDERED

AND

WILL BE AUTOMATICALLY DISQUALIFIED.

Questions? Please contact:

Marci Wilz

2019-2020 Grants Chair

Junior League of Indianapolis

grants@jlindy.org