



Letter of Intent Instructions

JLI Trust Fund Grants

What is the Junior League of Indianapolis?

Mission Statement

The Junior League of Indianapolis is an organization of women committed to promoting voluntarism, developing the potential of women, and improving the community through the effective action and leadership of trained volunteers. Its purpose is exclusively educational and charitable.

Current Strategic Issue

Within the JLI's broad focus to support the health and education of children and their families, the JLI has identified a current strategic issue. This current issue is preparing students for academic success.

2019-2020 Trust Fund Grants

In 2012, the Junior League Trust Fund and the Anne Collett Hensley Memorial Fund and the Emily Kathryn Gilroy Memorial Fund account was officially transferred to the Junior League of Indianapolis to be housed in the Junior League of Indianapolis Endowment. **The Trust Fund account will continue to fulfill the purposes of the original agreement, to serve mentally and/or physically disabled children in Marion County.** Grant awards will be determined by a committee of members of the Junior League of Indianapolis.

In the 2019-2020 cycle the first step in the application process is to submit a **Letter of Intent**. Please use the Letter of Intent form listed on the [website](#).

*A completed Letter of Intent is limited to a maximum of **3 pages**.

Please keep the following in mind in applying for assistance:

Trust Fund recipients receive **funding only**. Please see the JLI website for more details if your organization would like to apply to become a Community Project that involves a partnership between the JLI and another nonprofit organization, with the JLI providing both funding and trained volunteers to the partnering organization.

Additional Information about Trust Fund Grants

Eligibility

1. Funded initiatives or projects must serve mentally and/or physically disabled children.
2. TFG applicants must be located in and serve a constituency in Marion County.
3. Financially sound nonprofit organization classified as 501c(3) organizations

Letter of Intent Format

The Letter of Intent must be submitted on the required Letter of Intent form. The Grants Committee is providing applications with the option of requesting funding **up to \$5,000** for a program or project.

The Letter of Intent must be submitted in PDF format by email to grants@jlindy.org and include "2020 TFG Letter of Intent" in the subject line. The attachment and required documentation must also be in PDF format and attached to the same email.

***Letter of Intent must be submitted by 5:00pm on Friday February 7th, 2020.**

***INCOMPLETE OR LATE LETTERS OF INTENT WILL NOT BE CONSIDERED.**

Do not submit additional cover letters, marketing materials, brochures, videos, or any materials other than those requested should be provided. Any additional materials provided will be discarded immediately.

Letter of Intent Review and Notification

A Grants Subcommittee Committee will review the Letters of Intent. Applicants selected to submit a full application will be notified by February 24th, 2020. **If selected completed full applications will be due by 5:00pm on March 20th, 2020. LATE OR INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.**

